Agenda

3.1 GAC Public Comment on Contract Negotiations Breakout - Tracy Hackshaw

3.2 Post brainstorm

3.3

3.1 GAC Public Comment on Contract Negotiations - brainstorm

Tracy Hackshaw, USRWG Member

3.2 GAC Breakout Brainstorm Session

Breakout Guidelines

1. ***Team Formation***
   a. Breakout into language teams that you feel most comfortable with.
   b. You are strongly encouraged to work with individuals you have not previously collaborated with.
   c. Assign the following team roles:
      i. Leader, Rapporteur, and Timekeeper … to ensure smooth teamwork.

   <u>NOTE:</u> Each group will report out their outputs (see #6), and should decide, in advance, who the group rapporteur will be.

2. ***Clear Workshop Goals***
   a. This activity is structured around your discussion of and response to the three (3) questions provided (see above)
   b. The designated Team Leader, along with the GAC CDW Planning Team Facilitators will assist in communicating these goals to all participants at the beginning of the workshop.
   c. Confirm that each breakout team understands their specific objectives within the larger workshop context.

3. ***Workspace Setup & Logistics***
   a. Breakout into dedicated workspaces with enough room to collaborate comfortably.
   b. You are encouraged to use online collaborative tools such Google Docs, Microsoft 365, Online Whiteboards, Jamboards etc to communicate your ideas and document the group\s decisions/outputs.

Breakout Guidelines (cont'd)

4. Time Management

    a.   Each question should be discussed for approximately ten (10-12) minutes with at least 10 minutes set aside at the end to work with the Rapporteur to ensure the "report out" to the wider GAC "plenary" is well structured.

    b.   You are strongly encouraged to prioritize and manage your time effectively to meet deliverables.

5. Communication and Collaboration

    a.   Open and respectful communication is encouraged within and across breakout teams. The rapporteur will ensure that Team Leader should establish basic ground rules, for e.g.:

       - All perspectives are valued and no single individual should dominate the conversation

    b.   Again, it is vitally important to establish a communication channel (in this case, online collaboration tools) for sharing progress, ideas, and challenges.

    c.   The GAC CDW Planning Team facilitators will move between groups regularly, checking in on progress.

6. Knowledge Sharing

    a.   At the completion of 45 minutes, teams will be requsted to present their progress and findings to the larger group/"Plenary"

Key Questions to Consider during Breakout Activity

1. What process will best ensure the inclusion of Underserved Region participation in the development of GAC Public Comment for this topic?

Consider issues such as whether it is important to assign Topic Leads, break the topic and/or document to be reviewed into smaller issues, use a series of "small groups", what type of collaborative tools should be used etc.

2. Is there a benefit in having a united GAC submission ONLY or having a GAC submission AS WELL AS individual GAC member submissions?

If the former, consider how individual GAC member views be effectively incorporated into the united GAC submission? If the latter, consider how will the GAC submission and individual GAC member submissions will work with each other, if at all? Is a consensual approach feasible in these scenarios?

3. Having discussed (1) and (2), is there an opportunity now to develop a "straw man" proposal by beginning to structure the key themes around which the Public Comment will be built?

Consider here what the Public Comment document might actually look like, including the key topics, themes, areas of potential consensus and disagreement, areas which may require additional research and guidance from SMEs etc. Consider and refer to the One-Pager topic brief provided by the USG.